

# **NETSTAR**

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# **AVM 4.0 Management Tools and Services Tabs User Manual**



## Table of Contents

1	Manage Tab > Tools.....	4
1.1	Fuel Consumption.....	4
1.2	Import Fuel Data.....	5
2	Manage Tab > Services.....	6
2.1	Details.....	6
2.2	Schedules.....	7

From the *Main Web Page*, you can navigate to the “Manage” tab; here we can manage Tools, Services, Global Settings, Department, Contacts, Users, Vehicles, Drivers, Locations and Specialities. This manual concentrates on the Tool> Fuel / Services.

## 1 MANAGE TAB > TOOLS

Under the tools tab, you can collect data about the fuel consumption of the vehicles in your fleet.

### 1.1 Fuel Consumption

This feature enables you to record the cost of fuel purchases. When data is entered, you can view the total fuel consumed and the average fuel consumption per 100 km. You can also run reports displaying historical data about fuel and service costs.

Date/time	Total Fuel(litres)	Total cost	Odometer
4/09/2016 2:30 PM	52.00	62.36	125797.0
28/08/2016 7:53 PM	54.37	65.19	125059.8
23/08/2016 7:53 AM	29.57	33.97	124456.0
17/08/2016 7:54 PM	48.61	58.86	124162.0
16/08/2016 5:16 PM	57.84	70.51	123676.6

Fuel consumption since 16/09/2015	
Fuel total(litres)	1539.97
Fuel cost total	2042.63
Distance total(km)	21378.70

Average fuel consumption per 100 km	
Average fuel(litres)	6.94
Average cost	9.28
Average cost(CPL)	132.60

How to enter fuel data:

1. Click 'New'
2. Complete the displayed form:

- a. Enter quantity and cost of fuel purchase.
- b. Enter the date and time of fuel purchase.
- c. Save the record

**Important notes: The fuel record must be entered +/- 30minutes of ignition on or off. To ensures the fuel record inserted against the appropriate odometer reading. Fuel records that cannot find an ignition on/off signal will not be recorded in the database.**

## 1.2 Import Fuel Data

Use the import function if you have a CSV file that contains the fields corresponding to the ones on the screen. Use the Browse button to find the file, errors in the data (fields do not have expected data or in the expected format) prevent you from being able to import the data until the error is corrected:



The screenshot shows the PINPOINT software interface. At the top left is the PINPOINT logo. To the right are navigation links: TOOLS, SERVICES, GLOBAL SETTINGS, DEPARTMENT, CONTACTS, USERS, VEHICLES, DRIVERS, RUNS. Below this is a blue header bar with the word "Import" on the left, a text input field labeled "File name", and two buttons: "Browse" and "Filter". Below the header is a table with columns: Errors, Registration, Date, Volume, Cost, and Address. The table is currently empty.

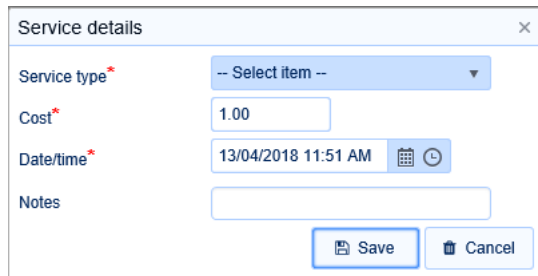
- Registration
- Date
- Volume
- Cost
- Address

## 2 MANAGE TAB > SERVICES

The services tab allows you to record services completed on the vehicles with details including type, cost and date and can be set up to send alerts about when services are due to be carried out.

### 2.1 Details

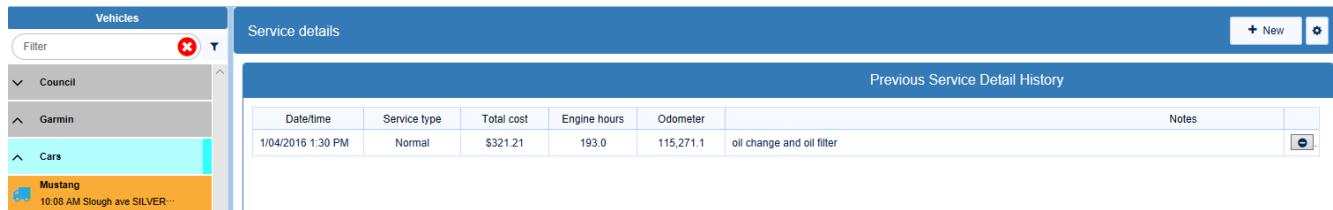
Update the vehicle service history by completing the popup window that appears once you click “New”.



A screenshot of a 'Service details' popup window. It contains the following fields: 'Service type\*' with a dropdown menu showing '-- Select item --'; 'Cost\*' with a text input field containing '1.00'; 'Date/time\*' with a date and time picker showing '13/04/2018 11:51 AM'; and 'Notes' with a text area. At the bottom right, there are 'Save' and 'Cancel' buttons.

- Select the service type, Major, Normal, Minor, Unscheduled.
- Enter the cost of the service.
- Enter the time and date the service was completed.
- Make any relevant notes in this field.
- Click “Save”

Once you have saved the service details, they appear on the service history page.



A screenshot of the 'Service details' page. The left sidebar shows a 'Vehicles' menu with 'Council', 'Garmin', 'Cars', and 'Mustang' (10.06 AM Slough ave SILVER) options. The main area shows a 'Previous Service Detail History' table with one entry.

Date/time	Service type	Total cost	Engine hours	Odometer	Notes
1/04/2016 1:30 PM	Normal	\$321.21	193.0	115,271.1	oil change and oil filter

## 2.2 Schedules

From here you can setup servicing schedules and organise for an alert to be sent before the next service is due.

The screenshot displays the 'Service Schedules' interface. On the left, a 'Vehicles' sidebar lists several vehicles. The main area shows a 'Major' service schedule form. The form includes an 'Enabled' checkbox, a 'Last service date' field with a calendar icon, and several input fields for 'Start odometer (km)', 'Start engine hours', 'Interval (days)', 'Interval (km)', 'Interval engine hours', 'Reminder (days)', 'Reminder (km)', and 'Reminder engine hours'. A dropdown menu for 'Send reminders to' is set to 'Domenic and Caroline'. A 'Notes' text area contains the text 'Check Brakes|'. At the bottom, there are dropdown menus for 'Normal' and 'Minor' service types. The top right corner features a 'Save' button, a 'Cancel' button, and a settings icon, with a red circle containing the number 8 pointing to the 'Save' button.

1. Select the type of service: Major, Normal or Minor and click “Enable” for each of the type of service you want to set up.
2. Select the Date and time of the last service.
3. Enter the start Odometer or Engine hours.
4. Enter the interval of the service in Days, kms or hours.
5. Choose when you want the alert to be sent based on Days, kms or hours.
6. Select who the alert will be sent to.
7. Add any notes about the service
8. Once you have completed the information click “Save”.

**NB: An Integer (numbers or zero) must be entered into all fields.**